

**MICHIGAN DEPARTMENT OF EDUCATION
STATE SPECIAL EDUCATION ADVISORY COMMITTEE (SEAC)
November 5, 2008
Hampton Inn, Okemos, Michigan
10:00 am — 3:00 pm**

AGENDA

- I. Call to Order
- II. Roll Call
- III. Introduction of Guests
- IV. Approval of Proposed November Agenda
- V. Approval of October 1, 2008 Minutes – see enclosed minutes.
- VI. Public Comment – opportunity for Public Participation at the SEAC meeting. See SEAC By-laws and Procedures, Section IV.E. (Page 11) in the SEAC Resource Notebook for details.
- VII. Chairperson's Report
 1. Update on SEAC Word Wall
 2. Results of October 2008 dialogue of SEAC Issues
 3. SB-CEUs update – Tom Langdon, Vice Chairperson
 4. "Parking lot"
 5. Self & Meeting Evaluation
- VIII. State Department Reports – Dr. Jacquelyn J. Thompson, Director, Office of Special Education/Early Intervention Services (OSE-EIS)
 1. Updates
- IX. Reports from Ex-Officio Members
 1. The SEAC has a number of ex-officio members. To support SEAC members in understanding the role and function of each ex-officio member organization, explanations as to who they are, what their unit or organization does, how SEAC participation helps their unit or organization and how their unit or organization might be of assistance to SEAC will be provided. Please bring your "SEAC Ex-Officio Member Organizations At-a-Glance" sheet.
 - i. Sheri Falvey, Michigan Department of Community Health
 - ii. Jane Scarlett, Wayne-Metropolitan Community Action Agency
- X. Ad Hoc Committee Reports
 1. SEAC Bylaws and Procedures Committee: Tom Langdon, chair, Tom Caldwell. The committee is looking for 2-4 additional members to assist in the task of reviewing the SEAC Bylaws and making recommendations as necessary. Target completion date: February 2009.
- XI. Subcommittee Reports – no reports are anticipated.

XII. SEAC Learning

1. State Performance Plan Indicator #5: Educational Settings: One of the SEAC mandated duties is to advise the State Educational Agency (SEA) in developing evaluations and reporting on data to the Secretary under section 618 of the Act. The State Performance Plan (SPP) and Annual Performance Report (ARP) are the vehicles used by the SEA to evaluate and report those data. Representatives from the Office of Special Education and Early Intervention Services will present information on SPP #5: Educational Settings: its meaning and measurement, current data and trends, improvement activities and common threads from focused monitoring on this indicator. Findings from a State Directors of Special Education survey on barriers to improvement will be presented. Questions for SEAC to consider include other factors that may be barriers to improvement on SPP 5, how improvement activities might be enhanced, conditions under which the target for SPP 5 might be revised.
 - i. For background information on the State Performance Plan and Annual Performance Report, read the September 2008 Focus on Results (www.cenmi.org/focus/policy/september08/article1.asp). For background information on SPP #5 – Educational Settings, refer to the SEAC References notebook, section 7 – State Performance Plan, pages 55-63 and section 9 – Annual Performance Report, pages 53-63. For a summarization of SPP #5, facts refer to the Special Education Fact sheets in the SEAC References or at www.cenmi.org/downloads/factsheets%2006-07%20data/2006-07Indicator5.pdf.
 - ii. Enclosed with your SEAC mailing, you will find the Indicator 5 Educational Environments Presentation Homework sheet accompanied by five articles related to the challenges, approaches and successes in addressing SPP 5. Please read and review the sheet and articles as they will provide context for the presentation on and discussion of SPP #5.
2. Michigan Youth Leadership Forum (www.mylf.org) Mr. Bill Milzarski will present information on the MYLF, a leadership-training program for high school juniors and seniors with disabilities.

XIII. Facilitated Dialogue: Development and Finalization: Public Comment on Proposed Special Education Programs and Services Administrative Rules (2009-022 ED) and Provision for Programs and Services to Incarcerated Youth in County and City Jails.

1. A function of the State Advisory Panel is to comment publicly on any rules or regulations proposed by the State regarding the education of children with disabilities (300.169)b)). In October, Dr. Joanne Winkleman, OSE-EIS policy coordinator, presented an overview of the proposed rules.

The proposed rules integrate the Standards for Extended School Year Services into the administrative rules, revise the Part 8 state complaint rules, and bring the evaluation procedure rule into alignment with the terminology used in the reauthorized Individuals with Disabilities Education Act.

The document "Provision of Programs and Services to Incarcerated Youth in County and City Jails" addresses how incarcerated youth in county and city jails who have an individualized education program under Part B of the Individuals with Disabilities Education Act will receive their educational services.

The SEAC must prepare and submit its comment no later than 5:00 pm on November 21, 2008.

2. Preparation: Please read and review the proposed rules (www.state.mi.us/orr/emi/rules.asp?type=dept&id=ED see 2008-022 ED) and draft document (www.michigan.gov/documents/mde/Draft-County-CityJailProcedure_251284_7.pdf). As background to this dialogue on extended

school year services, read and review the enclosed Standards for Extended School Year in Michigan (August 12, 2008) and Guidance for Extended School Year Services in Michigan (August 12, 2008) or go to www.michigan.gov/documents/mde/StandardsForESY_245917_7.pdf and www.michigan.gov/documents/mde/GuidanceDocforESY_245915_7.pdf. For background on the complaint procedures, read and review the enclosed Resolving Special Education Disputes, Including the Michigan Department of Education Special Education Complaint Investigation Procedures, October 2007. No electronic link to this document is available.

XIV. Information Items¹

XV. Action Items

1. Implications of the Personal Curriculum for Schools and Students with an IEP (November 5, 2008): **Motion:** To endorse the report of the SEAC Subcommittee on Personal Curriculum and forward the report with recommendations to the Michigan Department of Education and State Board of Education.
2. SEAC Public Comment on Proposed Special Education Programs and Services Administrative Rules (2008-022 ED): **Motion:** To approve the SEAC Public Comment on the proposed changes to the Michigan Administrative Rules for Special Education Programs and Services as written and submit that comment to the Office of Special Education and Early Intervention Services.

XVI. Emerging Issues – One of the federally defined duties of the State Advisory Panel is to advise the SEA of unmet needs within the state in the education of children with disabilities. The intent of the emerging issues item is to provide opportunity for members to articulate issues that rise to the level of being identified as an unmet need.

XVII. Member Announcements

XVIII. Future Agenda Considerations

1. December 2008 - SEAC Learning: High School Reform/Michigan Merit Curriculum /Personal Curriculum: An overview of high school reform in Michigan. Tentative presenters include Matt Korolden, OSE-EIS and Deb Clemmons from the Office of School Improvement.
2. December 2008 – SEAC Subcommittees: Using the results of our discussion of the work of SEAC 2006-07 and 2007 -08 as well as emerging issues, formation of subcommittees to address unmet needs for students with disabilities.
3. E-meeting sessions to be held at Clinton County Regional Educational Service Agency, February 4, 2009 and April 1, 2009.

XIX. Process Check

XX. Adjournment

How well we communicate is determined not by how well we say things, but how well we are understood.

Andrew Grove

¹ Items requiring action by the SEAC are presented first as Information Items and then again as Action Items the following month.